

**LEARN Executive Committee Meeting Summary**  
**December 17, 2021**  
**LEARN, 44 Hatchedts Hill Road**  
**Old Lyme , CT 06371**

Present: Craig Esposito; Chair, Aaron Daniels; Vice Chair, Robert Mitchell; Fiscal Officer, Rita Volkmann; Secretary, Katherine Ericson; LEARN Executive Director,

Guest: Michael Belden; LEARN's Chief Financial Officer, Christine Pemberton; LEARN's Chief Human Resource Director.

Not in attendance: Cynthia Ritchie; Superintendent, New London Public Schools, Maryann O'Donnell; Superintendent Clinton Public Schools

Meeting began at 8:32am

1.0 Review January Board Agenda

1.1 Executive Committee discussed the items on the agenda.

2.0 Review of 2022-2023 Executive Committee and Board of Directors meeting schedules

2.1 Draft meeting schedules were shared and discussed.

3.0 Preliminary discussion of 2022-2023 Salaries & Benefits

3.1 Mike Belden, Christine Pemberton, and Kate Ericson presented the proposed agency-wide salary increases. For non-union members, proposed increases were made based on current hourly rates. For the non-certified staff making over \$27/hour, an increase of 2.75% was proposed. After full examination of LEARN's compensation package, the team proposed a change to health insurance, retirement contributions, and vacation time. The proposed salary and benefit package will be brought before the board for a vote.

4.0 Executive Director mid-year review

4.1 Kate Ericson reviewed her mid-year summary with the Executive Committee. While acknowledging the numerous challenges of the school year, the agency is seeing strong productivity with interdepartmental cooperation.

Meeting adjourned @ 9:48 am